



**Date Posted:** March 1, 2019

**Title of Position:** Universal Pre-Kindergarten Assistant

**Type of Employment:** Full Time

**Salary:** Commensurate upon experience/education

**Employer Name:** Our Lady of Black Rock School

**Employer Contact Name and Title:** Martha Eadie, Principal

**Employer Address:** 16 Peter Street, Buffalo, NY 14207

**Employer Website:** [www.OLBRSchool.org](http://www.OLBRSchool.org)

**Job Description:** Full time; 7:30 AM-3:00 PM; Mondays through Fridays; Job duties: working with 4 year old children

**Degree Requirements:** Associates Degree and/or Bachelor's Degree preferred

**Qualifications/Skills:** Computer applications/ and assistive technology

**Experience Required:** 1 year minimum work related experience

**Other skills/requirements:** Physical condition commensurate with demands of the position

**EOE**

**How to Apply:**

**By MAIL:** Martha Eadie, Principal  
Our Lady of Black Rock  
16 Peter Street  
Buffalo, NY 14207

**E-Mail:** [eadie@olbrschool.org](mailto:eadie@olbrschool.org)

**Fax Number:** (716)447-9926

Please include: Résumé, [employment application](#) and [teacher application supplement](#) (if applicable)